The holidays are upon us and the stocking for this issue is stuffed with NEED TO KNOW information for all Course Directors, so let’s get unwrapping.

As my jingle notes it is once again time to fill your shelves with CAOHC student study guides videos and manuals, and CAOHC has a Bundle Up Stocking Stuffer Deal for you!

From December 15, 2017 to January 31, 2018, CAOHC is offering a 10% discount on the purchase of manuals, study guides or the anatomy, physiology and diseases of the ear video. Additionally if you “bundle” the 5th Edition CAOHC Manual, Student Study Guide and the new Anatomy, Physiology and Diseases of the Ear video, you will receive 15% off the total purchase price. Use promo code holiday2017 when placing your order.
CAOHC Fall Council Meeting

Several important decisions were made during this meeting so hold on to your sleigh reigns

New Executive Council

I am pleased to announce our newest Executive Committee members. Please go to the CAOHC website for information regarding all of the CAOHC Council members.

Fall Council Meeting Decisions

The Council made several decisions in November that will affect current OHC course processes and the sale of educational materials.

OHC Course Approval Application Fee

Effective February 1, 2018 the price of a course approval application will increase from $15.00 to $20.00. Just to clarify, one course consists of:

- 2.5 day (20 hour) Certification and Recertification course where the recertification course occurs on the second day of course.
- 2.5 day (20 hour) certification course with the recertification course either the day before or the day after the certification course.
- 2.5 day (20 hour) Certification course only.
- 1 day (8 hour) Recertification course only.


Effective February 1, 2018 the cost of the 5th Edition Hearing Conservation Manual will change.

- The price for CDs will be $55.00 per manual with shipping included
- The price for non-CDs will be $80.00 which does not include shipping

Student Study Guide

Effective February 1, 2018 the cost of the Student Study Guide will be $10.00 each. A pack of 10 will be $80.00. Shipping rates will apply when more than three are ordered.

Learning Management System

The Council made a major decision to move forward with the purchase of a learning management system (LMS).

The primary function of the LMS will be to house our existing online education programs like the Noise Course and others that are currently in development. The LMS would also act as a repository for archived materials such as webinars and workshops CAOHC has provided. Additionally, the LMS will be the central location for the OHC standardized exam, as well as, the Course Director and Professional Supervisor on-line exams.

The OHC standardized exam will likely be first item to move. This move will require changes in how CAOHC manages the OHC course approval and exam processes.

Information about the new OHC standardized exam process will be fully explained during a Town Hall meeting scheduled for Wednesday, February 15, 2018. Details about this meeting are explained later in this document.
SAVED THE DATE

Wednesday, February 15, 2018
CAOHC Vice-Chair of Education, J. Andy Merkley will host a Town Hall meeting during the NHCA conference (room to be determined). All current and potential Course Directors are requested to attend. This VERY IMPORTANT meeting will provide information about the future direction of our OHC standardized exam.

This meeting will also include a live webinar for those who are unable to attend the face-to-face meeting. Specific details regarding this meeting will be sent to all Course Directors during the week of January 8th.

Point of Clarification

Last month the CAOHC office sent a paper copy of the new Course Director (CD) Policies to all CDs. We are grateful to the CDs that pointed out an error in this document.

On page 10 the text from the original document read:

3.1.5.11 (ORIGINAL TEXT)
Conduct Audiometric Practicum: Obtain the appropriate equipment for the audiometric testing practicum. Equipment must include at least one audiometer and one otoscope for every eight students (1:8) during the practicum.

3.1.5.11 (CORRECT TEXT)
Conduct Audiometric Practicum: Obtain the appropriate equipment for the audiometric testing practicum. Equipment must include at least one audiometer for every TWO students (1:2) during the practicum.

The corrected text does appear on the CAOHC website within the CD Resources section. Future updates to this document will be posted to the website version of the policy manual.

Happy Holidays from your CAOHC staff

Kim Stanton
Chris Whiting
Gabriela Haugen
Ostaveeya Tye